

November 6, 2012



**City Council
Committee Report**

To: Mayor and Council

Fr: Tara Rickaby, Planning Administrator

**Re: Kenora Planning Advisory Committee - Term of Appointment
and Appointments**

Recommendation:

That Council of the City of Kenora hereby approves an amendment to By-law Number 209-2010 regarding the Terms of Reference for the City of Kenora Planning Advisory Committee; and

That Section 5.0 to By-law Number 209-2010 be amended by changing the Terms of Office to read as follows:-

“Members of the Committee shall be appointed by Council for a period to coincide with the term of Council. Members may be reappointed for additional terms”; and further

That the following members be appointed for a term ending November 30, 2014:

James Tkachyk
Terry Tresoor
Wendy Cuthbert
Vince Cianci
Ray Pearson
Wayne Gauld
Ted Couch

Background:

The Council of the Corporation of the City of Kenora established a Planning Advisory Committee under the authority of section 8(1) of the Planning Act, R.S.O. 1990, c.P.13, as amended, in June of 2001. The Committee makes decisions in accordance with the Planning Act, as amended.

The Kenora Planning Advisory Committee has been delegated authority to act as the committee of adjustment (Section 44 of the Planning Act, the land division committee (Section 54) of the Planning Act, to make recommendations to Council on applications to amend the Zoning By-law and Official Plan. The Committee also acts as the Property Standards Committee, per the requirements of the Ontario Building Code Act and hear appeals such as required pursuant to the City of Kenora

Property Standards By-law. In carrying out their duties, members carry out inspections of subject properties as required/appropriate and may recommend policies and procedures regarding land development and land use to Council for possible implementation, and through the Chair, maintain close liaison with Council through the Planning and Property Committee of the City of Kenora.

The members of the Kenora Planning Advisory Committee are also the members of the Committee of Adjustments and Land Division Committees (the City of Kenora was delegated authority for approval of plans of subdivision under O Reg 353/03 Schedule 3). In December of 2010, the term approved for the Kenora Planning Advisory Committee was to the end of November of 2012; one half of the term of Council.

Under Section 8(3) the Committee member shall serve for the prescribed term, or if no term is prescribed, for the term specified in the by-law.

Under Section 44(3) Term of Office, the members of the committee [of Adjustments] who are not members of a municipal council shall hold office for the term of the council that appointed them.

In order to ensure that the terms of the Committee of Adjustments and Land Division Committees (Kenora Planning Advisory Committee) coincide, it is appropriate to amend the terms of reference to reflect the requirements, under the Planning Act, of the term of office for the Committee of Adjustments.

Budget: N/A –

Communication Plan/Notice By-law Requirements: Notice by agenda of Property and Planning Committee and Council, Planning Advisory Committee.